

Job Title	Assistant Legal Counsel
Job Level	P-6
Vacancy: Contract Type: Department:	One (1) position Permanent Legal Section
Location	Central Bank of Liberia, corner of Ashmun & Lynch Streets, Monrovia, Liberia
Background Information	The Central Bank of Liberia (CBL) is mandated to formulate, implement, and enforce prudential regulations to promote monetary and financial stability, safeguard the financial system and protect consumers. The Assistant Legal Counsel (Regulations) supports the Legal Department in providing legal and regulatory advisory support to the Bank, ensuring compliance with applicable laws, regulations, and internal policies, while safeguarding the legal and regulatory interests of the Central Bank of Liberia.
Duties & Responsibilities of the Position	• Assist in drafting, reviewing, and interpreting banking and financial regulations, directives, and internal policies. • Monitor changes in laws, regulations, and international standards affecting the financial sector. • Provide legal advice to Management and departments on regulatory, banking, corporate, labor, and compliance matters. • Support enforcement actions, regulatory inquiries, investigations, and audits. • Support contract drafting, review, and legal documentation. • Support corporate governance matters, including Board and committee documentation. • Perform other legal and regulatory duties as assigned.

Minimum Job Qualifications & Experience	• Bachelor of Laws (LLB) degree from a recognized institution, LLM in Banking or Financial Law is an advantage. • Valid license to practice law in Liberia • Experience in a central bank, regulatory authority, or reputable law firm is an advantage.
Required Competencies & Skills	• Strong legal research, drafting, and analytical skills. • High ethical standards, integrity, and professionalism. • Excellent communication and interpersonal skills. • Ability to work under pressure and meet deadlines • Strong teamwork and problem-solving abilities
Documents Required	Updated Curriculum Vitae (CV). Copies of relevant academic and professional certifications. Letter of Intent detailing your professional and academic relevance to the tasks. Three Professional references
General Application Requirements Only electronic copy applications will be considered. Cover letters should be addressed to Mrs. Maway T. Cooper-Harding, Director of Human Resources Management Department, Central Bank of Liberia and sent to cbljobs@cbl.org.lr . Applicants must also attach copies of relevant academic credentials. The deadline for submission of applications is Friday, September 5, 2026.	