

<b>Job Title</b>	Principal Statistician
<b>Job Level</b>	P-5
<b>Vacancy: Contract Type: Department:</b>	One (1) position Permanent Research, Policy and Planning Department
<b>Location</b>	Central Bank of Liberia, corner of Ashmun & Lynch Streets, Monrovia, Liberia
<b>Background Information</b>	<p>The Central Bank of Liberia (CBL) invites applications from competent and experienced individuals for the position of Principal Statistician</p> <p>The selected candidate will be responsible for managing, and maintaining the Department's data infrastructure to support analytics, business intelligence, data science, and operational needs. This role ensures that data systems are secure, scalable, high-performing, and aligned with the CBL's goals. The Principal Statistician will supervise the data warehouse activities and other data infrastructures or platforms in the Department</p>
<b>Duties &amp; Responsibilities of the Position</b>	<p><b>Key Functions:</b></p> <ul style="list-style-type: none"> <li>• <b>Strategy and Planning</b> <ul style="list-style-type: none"> <li>- Develop and implement a long-term strategy for data infrastructure that is aligned with CBL objectives.</li> <li>- Evaluate and recommend tool, platforms, and technologies for data storage, processing, and integration.</li> </ul> </li> <li>• <b>Infrastructure Management</b> <ul style="list-style-type: none"> <li>- Oversee the design, implementation, and maintenance of the data warehouse, and integration of platforms.</li> <li>- Ensure data infrastructure supports data accesses from various sources (structured and unstructured).</li> </ul> </li> <li>• <b>Data Governance &amp; Security</b> <ul style="list-style-type: none"> <li>- Work closely with the Management Information System Department (MISTD) to ensure data systems meet regulatory and security requirements (e.g., GDPR or General Data Protection Regulation).</li> <li>- Implement best practices for data quality and integrity.</li> </ul> </li> <li>• <b>Teamwork</b> <ul style="list-style-type: none"> <li>- Work closely with the data infrastructure team</li> </ul> </li> </ul>

<b>Minimum Job Qualifications &amp; Experience</b>	<ul style="list-style-type: none"> <li>• Master's degree in Statistics or Economics (with strong background in quantitative analysis) or Mathematics or Data Science.</li> <li>▪ Minimum at least 3 years of practical experience in any of the areas mentioned above.</li> </ul>
<b>Required Competencies &amp; Skills</b>	<ul style="list-style-type: none"> <li>▪ Computer literate, and have exceptional strategic, conceptual, interpersonal communication, report writing and research skills.</li> <li>▪ Knowledge in research methodology and data compilation and management with the ability to monitor performance of key macroeconomic fundamentals.</li> <li>▪ Self-starter and must have strong work ethic, professional attitude and good communication skills.</li> <li>▪ Should have demonstratable research competencies and understanding of contemporary research methodology, modeling and forecasting strategies.</li> <li>▪ Must possess excellent research and analytical skills with an ability to translate data into well-written reports</li> <li>▪ Excellent written and spoken English is essential</li> </ul>
<b>Documents Required</b>	<p>Updated Curriculum Vitae (CV).</p> <p>Copies of relevant academic and professional certifications.</p> <p>Cover letter detailing relevant experience</p> <p>Three Professional references</p>
<p><b>General Application Requirements</b></p> <p>Both electronic and/or hard copy applications will be considered. Cover letters should be addressed to Mrs. Maway T. Cooper-Harding, Director of Human Resources Management Department, Central Bank of Liberia and sent to <a href="mailto:cbljobs@cbl.org.lr">cbljobs@cbl.org.lr</a> . Applicants must also attach copies of relevant academic credentials.</p> <p>The deadline for submission of applications is Friday, Friday, July 18, 2025.</p>	

<b>Job Title</b>	<b>Junior Analyst</b>
<b>Job Level</b>	P-1
<b>Vacancy: Contract Type: Department:</b>	Three (3) positions Permanent Research, Policy and Planning Department
<b>Location</b>	Central Bank of Liberia, corner of Ashmun & Lynch Streets, Monrovia, Liberia
<b>Background Information</b>	<p>The Central Bank of Liberia (CBL) is seeking qualified and experienced candidates to fill the positions of Junior Analyst in the Research Policy and Planning Department.</p> <p>The selected candidate will play a vital role in ensuring that questionnaire quality, data cleaning and verification methods are improved in order to meet international standards.</p> <p>Candidates will be evaluated fairly and comprehensively, allowing the Human Resources Management Department to identify the best individuals for the available position.</p>
<b>Duties &amp; Responsibilities of the Position</b>	<ul style="list-style-type: none"> <li>▪ <b>Key Functions:</b></li> <li>▪ Conduct surveys on key macroeconomic and financial data, desk review and work under the supervision of an economist to compile data and report statistical information in support of the Department's publication.</li> <li>▪ Provides support to economist in ensuring that data collection tool is reviewed and finalized.</li> <li>▪ He/she must assist the economists in designing data screen input format preferably in Microsoft excel, EViews, and other econometric packages that may be needed for data analysis and management.</li> <li>▪ Assists economists in designing a coding manual with a coding system attributing a name or number for each linked variable, by question and by instrument.</li> <li>▪ Perform data entry, either manually or using scanning technology as may be required.</li> <li>▪ Generate routine and ad-hoc reports.</li> <li>▪ Under the direct supervision of an economist, the analyst is to write designated portions, creating</li> </ul>

	<p>tables, charts and conduct enquiries from data sources.</p> <ul style="list-style-type: none"> <li>▪ The research analyst works under the supervision of an economist to orientate interns and drill them through data entry procedures and input data in accordance with data analysis plan.</li> <li>▪ Has knowledge and skill of research principles, practices, and methodologies</li> <li>▪ Monitors and forecasts the key global economic trends and their impacts on the domestic economy.</li> <li>▪ Good negotiation and presentation skills with an ability to present a convincing picture.</li> </ul>
<b>Minimum Job Qualifications &amp; Experience</b>	<ul style="list-style-type: none"> <li>▪ A Bachelor of Science Degree in Economics, Mathematics or Statistics.</li> <li>▪ Knowledge in the usage of econometric software (e.g. EViews, Stata, SPSS, etc.) is an added advantage.</li> <li>▪ Exceptionally strong analytical skills in written economic reports.</li> <li>▪ Ability to conduct economic research for the bank's purpose.</li> <li>▪ Ability to work collaboratively with colleagues to achieve the banks goals.</li> </ul>
<b>Required Competencies &amp; Skills</b>	<ul style="list-style-type: none"> <li>▪ Computer literate, and have exceptional strategic, conceptual, interpersonal communication, report writing and research skills.</li> <li>▪ Research competencies in relevant areas,</li> <li>▪ Must have comprehensive knowledge and expertise in data entry, data analysis, data management</li> <li>▪ Must have strong communication skills in collecting information, interpreting data, and presentation of results</li> </ul>
<b>Documents Required</b>	<p>Updated Curriculum Vitae (CV).  Copies of relevant academic and professional certifications.  Cover letter detailing relevant experience  Three professional references</p>

### **General Application Requirements**

Both electronic and/or hard copy applications will be considered. Cover letters should be addressed to Mrs. Maway T. Cooper-Harding, Director of Human Resources Management Department, Central Bank of Liberia and sent to [cbljobs@cbl.org.lr](mailto:cbljobs@cbl.org.lr) . Applicants must also attach copies of relevant academic credentials.

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