



REPUBLIC OF LIBERIA
MINISTRY OF COMMERCE & INDUSTRY
LIBERIA INVESTMENT, FINANCE AND TRADE PROJECT (LIFT-P)
INSURANCE BUILDING, 5TH STREET-SINKOR, OPPOSITE CONEX GAS STATION
MONROVIA, LIBERIA
P.O. Box 9041, 1000 Monrovia, 10 Liberia
www.moci.gov.lr

REQUEST FOR PROPOSALS (RFPs)
(SINGLE STAGE, TWO ENVELOPS PROCESS– FIRM SELECTION)

May 22, 2025

| No. | Assignment Title | Duration |
|-----|--|----------|
| 1. | Request for Proposals (RFPs) for the Supply, Installation and Commissioning of a Credit Reference System for the Central Bank of Liberia. RE. NO.: LR-MOCI-462281-GO-RFP | 2 years |

Background

1. The **Government of the Republic of Liberia** (hereinafter called “Borrower”) has been allocated grant and loan funds (the “Financing”) from The *World Bank* which are administered by the International Development Association (IDA) (the “Bank”) and executed by the **Ministry of Commerce and Industry** (“the Client”). The Client intends to apply the funds to eligible payments under the contract for which this Request for Proposals is issued. Payments by the Bank will be made only at the request of the **Ministry of Commerce and Industry** and upon approval by the Bank, and will be subject, in all respects, to the terms and conditions of the grant and loan agreement.
2. The MOCI now invites sealed Proposals from interested and eligible Proposers for **Supply, Installation and Commissioning of a Credit Reference System for the Central Bank of Liberia**. More details on the Services are provided in the Terms of Reference (Section VII).
3. The procurement will be conducted through international competitive procurement using Request for Proposals (RFP) as specified in the World Bank’s “Procurement Regulations for IPF Borrowers- Procurement in Investment Projects Financing” dated July 2016 as Revised in November 2017, August 2018, November 2020, September 2023 and March 2025 and is open to all interested and eligible Proposers.
4. Interested and eligible Proposers may obtain further information from the Ministry of Commerce and Industry through the Liberia Investment, Finance and Trade Project (LIFT-P) to jsayekehnel-lift@moci.gov.lr/ jsayekehnel@gmail.com and Cc: jvanyanbah-lift@moci.gov.lr /vanyanbah.julius@yahoo.com and fdahkahan-lift@moci.gov.lr/ fahnco76@yahoo.com and inspect the request for proposals document during office hours from 0900 Hours GMT to 1600 Hours GMT at the address given below.

5. The request for proposal document in English Language may be purchased by interested and eligible Proposers upon the submission of a written application to the address below and upon payment of a nonrefundable fee¹ of One Hundred Fifty United States Dollars (**US\$150.00**). the method of payment will be direct payment to the project Account Title: **Liberia Investment, Finance and Trade Project**; Account No.: **6101905782** at **ECOBANK Liberia** and indicate **“Payment for Supply, Installation and Commissioning of a Credit Reference System for the Central Bank of Liberia**. The Request for Proposal document will be sent by email to the official email address indicated in the firm’s Letter of interest that must accompany the payment details.
 6. Proposals must be delivered to the address specified below on or before **Friday July 4, 2025**. Electronic procurement *will* only be permitted for issuing of proposals, submission of proposals and subsequent communications including emails relating to this procurement. Late Proposals will be rejected. The outer Proposal envelopes marked “ORIGINAL PROPOSAL”, and the inner envelopes marked “TECHNICAL PART” will be publicly opened in the presence of the Proposers’ designated representatives and anyone who chooses to attend, at the address below on Friday July 4, 2025, at 1100 Hours GMT (11:00pm Local Time). All envelopes marked “FINANCIAL PART” shall remain unopened and will be held in safe custody of the Purchaser until the second public Proposal opening.
 7. All Proposals must be accompanied by a **Proposal Security** of **USD\$ 25,000 (USD Twenty-Five Thousand United States Dollars)**. This shall be in Bank Guarantee or Manager’s Cheque acceptable to the client.
 8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful Proposer’s beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the request for proposals document.
 9. The address (es) referred to above is (are):

Ministry of Commerce and Industry
Liberia Investment, Finance and Trade Project (LIFT-P)
Attention: Julius Y. Saye Keh-nel.
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