CENTRAL BANK OF LIBERIA

Lynch & Ashmun Streets
1000 Monrovia 10, Liberia

REQUEST FOR EXPRESSION OF INTEREST

For the Development of Head Office Building and Purpose-Built Facility for the Liberia Interbank Payment and Settlement System (LIB-PSS)

1. Introduction

The Central Bank of Liberia (CBL), through its dedicated Liberia Interbank Payment and Settlement System (LiB-PSS) initiative, is undertaking the development of a new Head office and purpose-built facility to house LiB-PSS operations. This strategic project is essential to:

- Strengthen Liberia's national payments infrastructure.
- Ensure the operational independence of LiB-PSS.
- Deliver interoperable, secure, and sustainable retail payment services across the country.

To achieve these goals, the CBL seeks to engage a qualified and experienced firm to provide **comprehensive project management, quality assurance, and design services** for the end-to-end delivery of this facility.

2. Scope of Work

The selected firm will be expected to:

- **Design Services**: Lead and/or coordinate architectural, engineering, MEP, ICT, and sustainability designs to meet operational, regulatory, and future scalability needs.
- **Budget preparation**: Develop a project cost, and coordinate tenders for the selection of suitable contractors for construction.
- **Project Management Oversight**: Ensure activities are delivered within scope, schedule, and budget, and in accordance with international best practices.

- **Quality Assurance**: Supervise, monitor, and certify project milestones, ensuring compliance with design standards, safety requirements, and environmental and social safeguards.
- **Project Lifecycle Coverage**: Support the CBL across all phases of the project - concept development, design, procurement, construction supervision, commissioning, and post-occupancy monitoring.

The prospective consulting firm should provide specialized multi-disciplinary professional services in, but not limited to, the following field:- architecture, interior design, quantity surveying/ cost estimating, structural engineering, geotechnical/ seismic engineering, Mechanical, Electrical and Plumbing Engineering Design HVAC engineering, electrical engineering, generator/mechanical engineering, information technology & communication, audio-video system design and furniture & shelving design in order to achieve the required national and/or international standard and the requirements of Central Bank of Liberia (CBL).

3. Eligibility Requirements

Interested firms (local and international) must demonstrate proven expertise and capacity in:

- Project management of large-scale infrastructure developments.
- Architectural and engineering design of purpose-built institutional or financial facilities.
- Implementation of ICT and sustainability requirements in complex projects.
- Quality assurance, construction supervision, and certification of milestones.

Firms must provide:

1. **Company Profile** highlighting relevant expertise.
2. **Evidence of Similar Assignments** (at least three comparable projects over the last 10 years).
3. **Key Personnel CVs** demonstrating qualifications and experience in project management, design, and supervision.
4. **Legal Documents** (certificate of incorporation, valid business license, and relevant professional registrations).
5. **Financial Capacity Evidence** (audited accounts for the past three years or equivalent proof of financial stability).
6. **References** from past clients (including contact details).

4. Submission Instructions

Further information can be obtained at the address below during office hours, i.e. from 0900 to 1700 hours (GMT) on working days.

Expressions of interest must be submitted in written form and English, to the address below by **4th November 2025 in hard copies or electronically to** procurement@cbl.org.lr **at 1700 hours (GMT)** and clearly marked “Expression of Interest – LiB-PSS Facility Project” **to the**

CBL Head Office". Electronic submission should be protected by passwords. Late proposal will be rejected and returned unopened. Only shortlisted firms will be contacted and invited to submit detailed technical and financial proposals at the subsequent stage. This request for expression of interest (REOI) can also be accessed on the CBL's website (www.cbl.org.lr).

Attention:
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7th Floor
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Lynch & Ashmun Streets
1000 Monrovia 10, Liberia

Email: procurement@cbl.org.lr

5. Evaluation Criteria

EOIs will be assessed based on:

- Relevant experience and track record.
- Technical capacity and expertise of proposed team.
- Demonstrated understanding of project management and design for complex institutional facilities.
- Financial and legal eligibility.